

S-20, _____

Copy _____ of _____

April 11, 1963

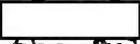
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Enclosed duly certified in triplicates are the Balance Sheet for March 31, 1963, and our Quarterly Statements of Administrative Expenses, Reserve For Special Research, Revenue, Costs and Allowances, Unexpended Balance of Grants Received, and Salaries and Wages. In addition, three copies of our Status of Project Costs Statements are included. Please pass one to Wendell.

As suggested over the telephone, it seems to me that our salary limitation problem could be solved by having a schedule of salaries approved by the Director. This schedule provides maximum salary limits for jobs rather than for individuals. Approval of the Contracting Officer was sought and received of such a schedule in 1960 in accordance with the requirements of ASPR. I am enclosing a letter to the Contracting Officer seeking approval of a revised schedule to reflect the general increase in the prevailing wage and salary rates throughout this area. In addition to  approval, I suggest that this letter be used to secure the full approval treatment required by the Administrative Plan as suggested above.

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Regards,

Chick